

TENDER NOTICE FOR WORK OF TRANSLOCATION OF APPROXIMATELY 49 TREES FROM THE BANK'S PLOT AT SECTOR 7, VIDHYADHAR NAGAR, JAIPUR (RAJASTHAN) TO AN ALTERNATE SITE

(NIT NO: CAO/JAI/2024-25/06)

1. Introduction:

The State Bank of India (SBI), Circle Audit Office (CAO), Jaipur, is undertaking a construction project on premises currently containing trees. To preserve the environment, we intend to translocate approximately 49 trees from the designated construction site to an alternate location within Jaipur city. We invite tenders from qualified and experienced service providers to carry out this task.

1. 1. Description of trees to be translocated:

A map showing the location of these trees in our plot is appended below for reference. These trees belong to 14 species. The classification of these 49 trees according to species is as follows:

S. No.	Species	Number of Trees	Thickness (Estimated)	Height (Estimated)
1	Ashoka (Saraca Indica)	11	9-12 inches	8-10 feet
2	Jamun (Indian Blackberry)	9	One 3 feet, rest 9-12 inches	15-20 feet
3	Mango	11	10-15 inches	8-10 feet
4	Neem (Azadirachta Indica)	3	3-5 inches	8-10 feet
5	Curry Leaf	1	3 inches	8 feet
6	Bael	1	3 inches	8 feet
7	Shisham (Indian Rosewood)	1	3 feet	13 feet
8	Peepal (Ficus Religiosa)	2	3-4 inches	5-6 feet
9	Banana	2	3-5 inches	3-4 feet
10	Chikoo (Sapodila Tree)	3	3-5 inches	8-10 feet
11	Guava	1	3 inches	7 feet
12	Karanja (Pongam Tree)	1	4 inches	8 feet
13	Lemon	2	4-5 inches	3-4 feet
14	Tamarind	1	3-4 inches	4 feet
	Total	49		

1.2. Location Map of the trees

In the location map shown below, trees are shown in green and red colours. Trees indicated in green colour are not to be disturbed but trees shown in red colour are to be translocated.



2. Scope of Work:

The scope of work includes, but is not limited to, the following:

- Uprooting approximately 49 mature trees from the designated site.
- Transporting the trees safely to the specified transplanting site.
- Preparing the new site, including soil conditioning, pit preparation, and other preparatory measures.
- Replanting the trees in a manner that maximizes their survival rate.
- Refilling the holes created by uprooting trees by earth and compact it so that earth does not remain loose.
- Providing aftercare and maintenance for a period of six months, including watering, fertilizing, and monitoring tree health.

3. Eligibility Criteria:

- The bidder must have prior experience in tree translocation or similar services, with documentation to verify successful projects.
- The bidder should have undertaken minimum three similar works of tree translocation of value more than Rs. 1,10,800.00 each.

or

two similar works of value more than Rs. 1,38,500.00 each

or

One similar works of Rs. 2,21,600.00 or more

in past 5 years and at least one of works should be of 12 or more number of trees.

- The bidder must possess the necessary equipment and skilled personnel to undertake the project.
- Compliance with municipal and environmental regulations regarding tree translocation is mandatory
- Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be at least Rs 83,100/-.

4. Tender Submission Requirements:

Each tender application should include:

- Company profile, including relevant experience in similar projects.
- Details of the proposed methodology for tree translocation, including equipment to be used and timeline.
- Evidence of compliance with environmental and municipal regulations.
- Price bid should be submitted in a separate sealed envelope as per format given in Form IV.

5. Selection Criteria:

Bids will be evaluated based on:

- Demonstrated experience and past performance in similar projects.
- Proposed methodology and project plan.
- Compliance with all specified requirements.
- Cost-effectiveness of price bid.

Only those bidders will be shortlisted for opening of Financial Bids, who fulfil all eligibility criteria. The bidder whose financial bid found to be the lowest will be declared as L1 bidder and the work will be awarded to the L1 bidder. In case more than one L1 bidders are found then all such bidders will be asked to submit revised financial bids in sealed envelope. These sealed envelopes shall be opened in presence of the bidders (or their representatives) who have submitted revised bids and L1 will be found. In case of opening of revised financial bids, more than one L1 bidders are found then the work will be awarded to one of those L1 bidders by lottery draw.

6. Timeline:

- Tender Issue Date: 03 February 2025
- Submission Deadline: 15 February 2025 by 3:00 PM
- Opening of Technical Bids: 17 February 2025
- Opening of Financial Bids: 25 February 2025
- Opening of revised Financial Bids (if required): 27 February 2025
- Project Commencement Date: Within 15 Days of award of contract.
- Completion Deadline: 30 days from the project commencement date

Technical Bids (along with EMD and other supporting documents) and Financial Bid should be submitted in separate sealed envelopes. Both these envelopes should be placed in another envelope which should bear legend “**TENDER FOR WORK OF TRANSLOCATION OF TREES IN TERMS OF NIT NO: CAO/JAI/2024-25/06**”. This sealed envelope should be sent to the Manager (Admin), State bank of India, Circle Audit Office, near Central Spine, Sector 7, Vidyadhar Nagar, Jaipur (Rajasthan) PIN 302039 by hand or through Speed Post in a way that it should reach before 3 pm on 15.02.2025.

7. Site Visit:

The current location of trees is SBI Circle Audit Office, Sector 7, Vidyadhar Nagar, Jaipur. The alternate location for tree translocation is **Bank's plot at Sector 3**, Central Spine, Vidyadhar Nagar Jaipur (on this site construction of bungalows for General Managers is going on). Prospective bidders are encouraged to conduct a site visit (existing and alternate both) before submitting their tender to understand the project requirements better on their cost. Please coordinate with the CAO Office to arrange a visit.

8. Schedule of Payment

The total fee amount for entire work will be paid in following stages:

Milestone	Percentage of total fee amount
After completion of work of preparing the new site, including soil conditioning, pit preparation, and other preparatory measures	5%
After completion of work of uprooting of all plants, their transportation to new site and translocation, refilling the holes created by uprooting trees by earth and compact it	65%
After successful aftercare and maintenance of transplanted trees including watering, fertilizing, and monitoring tree health	5% every month upto six months (total 30%). The first payment will be made after one month of date of translocation.
Total	100%

9. EMD

The tenderers are requested to submit the Earnest Money of Rs. 5,540/- (Rupees Five thousand five hundred and forty only) in the form of Term Deposit Receipt (SBI Fixed Deposit), in favour of State Bank of India, Circle Audit Office, Jaipur issued by any branch of State Bank of India for a tenor of 9 months.

EMD in other than as specified above form will not be accepted. Tender not accompanied by the EMD shall be rejected.

Apart from the interest being payable on Term Deposit Receipt by the Bank in normal course, no other interest will be paid on the EMD.

EMD of unsuccessful tenderers will be refunded within 30 days of award of Contract.

10. Initial security Deposit

Total security deposit shall be 5% of contract value. Out of this 2% of contract value is in the form of initial security deposit which includes the EMD. Balance 3% shall be deducted from the running account bill of the work at the rate of 10% of the respective running account bill i.e. deduction from each running bill account will be 10% till total 3% of contract value is reached. 50% of the total security shall be paid to the contractors on the basis of architect's/ Bank's Engineer certifying the virtual completion. The balance 50% would be paid to the contractors after the defects liability period as specified in the contract.

11. Terms and Conditions:

- SBI reserves the right to accept or reject any or all tenders without providing reasons.
- The contractor is responsible for ensuring the health and stability of the transplanted trees for six months post-translocation.
- All work must be carried out in compliance with local environmental and safety regulations.
- The bidder should sign each page of tender document with seal of firm.
- The planting pit width should be minimum 1.5 times the diameter of the root ball, keeping at least two feet extra space in the pit after its placing in the pit.
- Trees will not tolerate highly compacted soil; hence soil working have to be done for improvement of soil aeration. Planting pits should be provided with drainage to allow effective percolation of water.
- The pits have to be watered daily, proper drainage given and cut surfaces may be drenched with antifungal/antibacterial/anti-termite/dung slurry or solutions.

- After three days of translocation, the pit should be filled to a height of one meter (from bottom of the pit) with adequate good quality organic manure/vermi-compost and other soil or good local soil.
- When digging, topsoil (the top 6-inch layer) to be placed in one pile and the subsoil in another. Subsoil to be used for refilling followed by top soil with proper irrigation in between.
- Tree lifting/ removal during Translocation: The tree can be marked for its orientation to East and West directions, so that a similar orientation is maintained at the receptor side also. On the day of transplanting, the tree should be adequately padded at its trunk with gunny bags where the crane will hold and lift from the top. The tree trunk should also be tied with good sized ropes at its trunk to enable it to lodge/lie on the long vehicle/lorry.
- The soil has to be loosened further with a JCB and the ball on earth with a big mass of intact roots can be lifted.
- When the tree is freed from the soil, the roots and the soil ball should be immediately covered with wet gunny bags.
- After the tree is loaded on to the vehicle, it should be tied to the vehicle at suitable points to keep it in good hold and position during travel. The roots and the soil ball should be constantly kept covered with gunny bags and watered to reduce the impact of exposure to sun and desiccation.
- The mother soil from the root zone should be loaded into the vehicle, covering the gaps so that the tree gets the required cushion during travel. This soil can be used for filling into the pit at the transplanting site. The tree branches can be tied, without breaking them, to enable smooth movement. The vehicle should move at such a speed which should not cause any injury to the tree.
- All newly transplanted trees should receive proper maintenance care in order to facilitate recovery of tree from the transplanting shock.
- Mulching of transplanted trees to be conducted.
- The service provider shall be solely responsible for their affairs and will be under mandatory/ obligation to comply with the statutory obligations such as EPF, GST, ESIC etc. as and where applicable. These personnel shall have no claim whatsoever, to be treated as employees of State Bank of India (SBI). In the event any such claims made by the personnel of service provider on the SBI, the service provider shall be wholly responsible and service provider shall indemnify SBI against any such claims, either monetary or otherwise.
- The Service provider shall be fully responsible for any accident or mishap involving manpower engaged by him and any claim made on this part will be paid by the Service provider. The Service Provider shall indemnify the SBI from any claims arising out of accidents or mishaps, disabilities of any nature or death, or arising out of provisions under law or of any other nature in respect of all manpower engaged by the Service Provider.
- The Service Provider is overall responsible for the good conduct and character of the manpower deployed. Service Provider is expected to be duly diligent to carry out background check of every manpower before deploying it with the SBI and ensure that no criminal case is ongoing against any of the manpower deployed as and when they are deployed by the service provider.

- As and when the SBI finds behaviour and conduct of the Service Provider representative questionable/ unbecoming and any act of indiscipline the same will be liable for removal from the operation due to misconduct such as person found under influence of alcohol, serious misconduct with Public and SBI staff. In the event of removal of resource for such conduct and it will be the responsibility of the Service Provider to provide substitute.
- The Service provider will have to abide by the minimum wages act 1948 and all other relevant and applicable statutory labour and other laws, rules and regulations as applicable in the state of Rajasthan.
- The Service provider shall comply with all the statutes pertaining to labour laws and contract labour (Regulation and Abolition) Act 1970 which are in force at present or which may come into force during currency of the contract. The service provider shall agree to maintain employment records in respect of its personnel as required under various labour statutes, such as attendance register, wage register, wage slips, bonus register and leave register etc.
- The Service Provider has to arrange water for watering the plants at his cost during entire period of the contract.
- The successful bidder will have to execute an agreement in the format given at Annexure III
- During process of translocation, if woods are chipped from trees (like truncation of branches etc.) then these woods will be property of the Bank.

12. Price Escalation Clause:

No price escalation will be allowed.

13. Milestones:

Each milestone will be counted in days from the date of issuance of workorder

Milestone event	Days from the date of issuance of workorder
Acceptance of the workorder	0
Execution of Agreement	3
Commencement of preparation of site at translocation site	7
Completion of site preparation at translocation site	14
Completion of work of uprooting trees and its transportation to the translocation site	21
Completion of transplantation at translocation site	23
Completion of refilling of pits and compacting of soil at original site	28
Completion of pits treatment at translocation site	30

14. Penalties and Termination:

Sr No	Description	Penalty (in % of contract value)
1.	Delay in milestone upto 10 days	0.5% of contract value for delay of every 10 days
2	If cumulative penalties reach 10% of the contract value	Termination of contract
3	In case of repeated breach of SLA beyond 3 instances in the entire contractual period	Termination of contract

15. Contact Information:

For further details or to schedule a site visit, please contact:

Shri Ajay Kumar Rajwania

Manager (Admin)

State Bank of India, Circle Audit Office, Sector 7, Vidyadhar Nagar, Jaipur 302039

Email: mgradmin.caojai@sbi.co.in

Mobile: 9413397675

Form –I

1	Name of the bidder Firm			
2	Constitution of the firm (Proprietorship/ partnership/ company)			
3	Date of establishment/ incorporation of the firm			
4	Name(s) of proprietor/ partners/ directors			
5	Email of the firm			
6	Postal address of the firm with PINCODE			
7	Contact person			
8	Mobile number of contact person			
9	GSTN of the firm			
	Account details of the firm		Name of Bank	
			Name of branch	
			Branch code	
			Account Number	
			Account holder name	
			IFSC	
10	Turnover of the firm in last 3 years (in lakh Rs)		Yr 2021-22	Yr 2022-23
11	Methodology to be used in translocation			
12	Details of equipment of tree translocation owned by the firm (use separate sheet, if needed)		Equipment	Number
13	Details of job of tree translocation done in past 5 years (use separate sheets, if needed)			
Sr No	Details of job like number of trees, site location etc.	Name of Client	Date of completion of the project	Total amount received from the client for the project (in Rs)
14	Names and other details of personnel having requisite skills of translocation			

15	Details of past record of compliance with environmental and municipality regulations regarding tree translocation																	
16	Details of EMD	<table border="1"> <tr> <td>TDR No</td> <td></td> </tr> <tr> <td>Date of Issue</td> <td></td> </tr> <tr> <td>Tenor of TDR</td> <td>9 months</td> </tr> <tr> <td>Amount of TDR</td> <td>₹ 5,540.00</td> </tr> <tr> <td>In favour of</td> <td>State Bank of India, Circle Audit Office, Jaipur</td> </tr> <tr> <td>Issuing Bank</td> <td>State Bank of India</td> </tr> <tr> <td>Issuing Branch</td> <td></td> </tr> <tr> <td>Branch Code</td> <td></td> </tr> </table>	TDR No		Date of Issue		Tenor of TDR	9 months	Amount of TDR	₹ 5,540.00	In favour of	State Bank of India, Circle Audit Office, Jaipur	Issuing Bank	State Bank of India	Issuing Branch		Branch Code	
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17	Any other information the bidder wants to submit																	

The bidder should include relevant documents as evidence of information furnished above like document of incorporation of firm/ balance sheets/ work orders from the clients/ satisfaction letters from the clients/ evidence of payment received from the client/ photographs of activities of previous jobs/ invoice or bill of equipment and its photograph/GSTN registration/cancelled cheque of account. The documents should be self-attested by proprietor/ partner/ director. The list of documents being furnished should be prepared in the table given in Form II.

Form II

List of documents

Sr No	Particulars of the document

Name and designation of the Authorized signatory

Place:

Signature of bidder with seal

Date:

Form III

Agreement for Services of Tree Translocation

This agreement is made on thisday of between State Bank of India, a body corporate constituted under the State Bank of India Act 1955 , having its Corporate Office at Madame Cama Road, Mumbai-400021 represented by the Manager (Admin), Circle Audit Office (CAO), Jaipur (hereinafter called “the Bank” or “SBI”) which expression shall include its successors and assigns) of the ONE PART

And

M/s. _____, a company registered under the Companies Act having its registered office at _____ *{to be suitably changed for other type of constitution}* (hereinafter called ‘the Contractor’ or “the Service Provider” which expression shall include the present directors / partners and also the directors / partners from time to time as also their respective heirs, legal representatives, administrators and assigns) of the OTHER PART.

Whereas the Bank intends to construct a Residential Building for its Officials on Bank’s plot at Sector 7, Vidhyadhar Nagar, Jaipur and since the premises currently containing trees. To preserve the environment, the Bank intends to translocate approximately 49 trees from the designated construction site to an alternate location within Jaipur city. The Bank invited tenders from qualified and experienced service providers to carry out this task.

Whereas the Service Provider has offered to render the Services of tree translocation confirming to tender terms and conditions set out in the tender form (hereinafter called “the Works”) and

Whereas the Bank has agreed to accept the said offer and appointed the Service Provider for the work by their letter No..... dated.....

Now, therefore, this agreement witness that the said M/s ----- is hereby appointed as Service Provider for the work as above referred to on the terms and conditions set forth herein and specifications etc. contained in the tender documents including all correspondence exchanged by or between the parties from the submission of tender till the award of the work, both letters inclusive, (all of which are collectively hereinafter referred to as “the said conditions”). The work specified in the said conditions set forth amounting to the sum of Rs ----- (Rupees ----- only), hereinafter referred to as “the said Contract Amount”.

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In consideration of the said Contract amount to be paid at the times and the manner set forth in the said conditions, the contractor shall upon and subject to the said conditions execute and complete the work as described in the said conditions.
2. The SBI shall pay the Contractors the amount or such other sum as shall payable, at the times and in the manner specified in the said conditions.

3. The said conditions and appendix thereto shall be read and construed as forming part of this agreement, and the parties hereto shall respectively abide by/ submit themselves to the said conditions and perform the agreements on their part respectively in the said conditions contained.
4. This contract is neither a fixed Lump sum contract nor a piece work contract but is a contract to carry out the work in respect of the entire project as described in the said conditions.
5. The Bank reserves to itself the rights of altering the specifications and nature of work by adding to or omitting any item of the work or having portions of the same carried out without prejudice to the contract.
6. Time shall be considered as the essence of this contract and the contractor hereby agrees to commence and finish the work as per schedule given in the said conditions.
7. All payment by the SBI under this contract will be made only in the Bank account of the contractor mentioned in the said conditions.
8. Any dispute arising under this Agreement will be adjudicated at courts located at Jaipur city only.
9. That all the parts under this agreement (including the "said conditions") have been read by the contractor and fully understood by the contractor. They further agree to complete the said work to fullest satisfaction of SBI.
10. This agreement executed the day and year first written above.

In witness of this agreement, the parties hereto have subscribed their respective hands hereto and or a duplicate hereof on the day, month and the year herein above first mentioned.

Signed and delivered by within name

Signed and delivered for and on behalf of The State Bank of India by

(Ajay Kumar Rajwaniya)

Manager (Admin)